



# Mira Loma High School Parent Organizations



## MLHS IBPO Meeting Minutes December 16, 2020 | Zoom 6:30pm

### Attendance:

#### IB PO Board Members

Co-Presidents: Sandra Caraway  
Christan Chittenden  
Vice President: Hilary McLean  
Secretary: Jennifer Z Lewis  
Co VPs of Dev.: Sandra Caraway  
Christan Chittenden

#### Committee Chairs:

Hoods & Chords: Jessica Cheong

#### Staff & faculty:

Principal: Lynne Tracy  
IB: Rochelle Jacks

#### Other:

Jackie Yip

1. **Sandra Caraway calls meeting to order at 6:33 pm**
  2. **Review / Approve August meeting minutes**
    - a. Motion made to approve November 2020 meeting minutes by Hilary McLean, seconded Christan Chittenden. Motion approved.
  3. **Presidents Report/ Treasurers** – Sandra Caraway / Christan Chittenden
    - a. There is not a lot going on.
    - b. Raised about 9K so far. Overall budget is in a decent position.
  4. **Principal's Report** – Lynne Tracy
    - a. In order for us to go back to school in hybrid model the Sac county needs to be RED for 2 weeks.
    - b. Calendar review. So many events and activities have been cancelled.
  5. **IB Report** – Rochelle Jacks
    - a. See attached report
    - b. Budget discussion – IBPO support
  6. **Vice President Development** – Sandra Caraway / Christan Chittenden
    - a. Fundraising Letters were sent out.
    - b. Tax letters are in process.
    - c. New board members needed! Talk to incoming families from Churchill.
    - d. Need to re-establish Intel matching funds
  7. **Committee Reports** (only listed committees with updates)
- Next meeting January 20, 2021 6:30pm on ZOOM | Meeting adjourned at 7:18 pm



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## IBDP Coordinator Report IBPO December 2020 meeting

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16 December 2020 / 6:30 PM

Rochelle Jacks

### IB Diplomas May 2020 Testing Session

- 2020 Diplomas have been sent to last year's IB Seniors. Thank you Taja!

### IB Exams May 2021

- Seated exams are still being planned for May 2021.
- IB Testing Period: **29 April - 21 May 2021**
- La Sierra has been reserved
- All Internal Assessments for IA's will be uploaded this year, same as in May 2020

### IB Exams Registration

- Registration is complete
- Late registration ends **Jan 15th**

### Budget

- Financial Aid has been approved by the district for FRL students
- Additional funds for non FRL students requesting financial aid
- Budget request form to staff in Jan. IBPO form? Process?

### Calendaring and Communication

- Full DP Sr: EE Final Drafts due on ManageBac **Jan 20th**
- Full DP Sr: EE Viva Voce (interview with EE Advisor) by **Feb 26th**
- Full/Assoc DP Sr.: Final CAS Due Date: **March 1st**
- Full/Assoc DP Jr: CAS mid year check **Feb 5th**
- 10th grade information session in January before they sign up for classes in Feb (History or Science Classes)
- Check in sessions for current IB students Feb 2021
- Parent communication
  - Possible IB information session before or after January's IBPO meeting